

ENGLISH MARTYRS (EM) PROPERTY AND SOCIAL COMMITTEE

MINUTES FOR MEETING ON 17 JANUARY 2023 AT 1930

Attendees: Flit Rogers (Chair), Nora Watson, Cecilia Hutcheson, Rosanna Barnard, Martin Barnard, Marisa Wood, George O'Neill (Secretary),

Apologies: Father Gerry Walsh, Ana-Maria Paulet, Anne Houlihan, Kevin Rebello

1.	Notes of the last meeting held on 13th September 2022 were accepted and the following actions were updated as follows:	
a)	Health and Safety (H&S): Update from Ana-Maria on progress with the Diocesan computerised 'safety toolbox'.	17/01/23 update: Ana-Maria had resigned as H&S representative. Flit would speak to her to find out if she had also resigned from the Committee. Fr Gerry was going to meet with Paul Peacey and Francis Brown, the St Augustine's H&S representatives, on Friday 20 th January to see if they would cover English Martyrs H&S as well.
b)	Line drawings: George to help Flit with necessary line drawings when Ana-Maria has reached some conclusions about the Diocesan safety toolbox.	17/01/23 Update: Ongoing – to be discussed next meeting.
c)	Fire Wardens: Update from Father Gerry about a date for a Fire Evacuation drill.	17/01/23 Update: It was agreed that the Fire Warden Hi-Viz jackets would be moved to hooks on the kitchen door to make them more accessible. George would speak to Fr Gerry about a date for the Fire Evacuation drill.
d)	Garden Roller: Update on levelling lower grassed areas by patching.	17/01/23 update: As agreed at the previous meeting, a roller would not be used to flatten the grassed areas. However, the plan was to infill any hollows in grassed areas using top-soil.
e)	EM Website and Advertising: update on issue of adding photos?	17/01/23 update: George had emailed Dariusz to thank him for his work on the website. The committee wanted more articles and photos for the website, covering English Martyrs activities. Articles and photos for the website should be emailed to Dariusz Stachowski at d.stachowski@gmx.co.uk . Marisa would put an article in the Newsletter explaining what to do.
f)	Christmas Creche: Reconsider for 2023?	17/01/23 update: Item closed – possibly reconsider later in the year.
g)	Willow Tree and Drains Problems: update on the work done by Martin to prevent blockages and record findings on the roots still present.	17/01/23 update: Martin reported that about 98% of the drain blockage had been cleared and that water now drained freely from the car park . The small amount of blockage (about 2%) still left was located under the centre of the new sign in the grassed area near the church entrance.

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		<p>Martin planned to fill in the hole in the grassed area which had been dug in the early stages of investigating the problem.</p>
h)	<p>Church Signage: update on the removal of the old sign at the car park entrance.</p>	<p>17/01/23update: Ongoing.</p>
i)	<p>Social Events:review of September and October 2022 and January 2023 Coffee mornings, November Gift Fayre, and December Christmas Social.</p>	<p>17/01/23update: Coffee mornings were going well with between £100 and £110 being raised at each event. The next one would be on 8th February 2023. The Gift Fayre had gone very well with over £1300 raised. The 2022 Christmas ‘Bring a plate’ Social was well attended and very enjoyable, so the Committee agreed to use the same format in 2023. A provisional date of Saturday 17th June 2023 was agreed for the Summer Fete.</p>
j)	<p>Year of Hope - ‘Into the Archives’ - Sharing our Parish story:update on a word from the bishop about when to restart this requirement.</p>	<p>17/01/23Update: Ongoing – nothing heard yet.</p>
k)	<p>Lawnmowers: update on repair of the motion mechanism on the old Honda lawnmower as a back-up mower.</p>	<p>17/01/23update: Andy Boughton had repaired the old Honda lawnmower. A big ‘Thank you’ to Andy.</p>
l)	<p>Church leaking lantern windows: update on continuing leakage.</p>	<p>17/01/23update: The Church had again suffered significant leakage during recent heavy wind and rain. Marisa would organise for the lantern windows to be checked again and some or all of them would be sealed if necessary. There had been 2 ceiling leaks in the Hall. One was due to the Flat boiler and the shower tray, both of which had been repaired under warranty, and Martin had made good the discolouring of the Hall ceiling. The second leak had come through the area of the RSJ between the original building and the new Hall building. Martin would check the Flat’s flat panel under the window to see if that was the cause.</p>
q)	<p>Hall Hire charges: update on any decisions made by the Finance Committee.</p>	<p>17/01/23update: George explained that the next Finance Committee meeting would be next week. However, it was really a matter for this Committee rather than the Finance Committee. Marisa explained that only the Polish and Syro Malabar communities had regular bookings at the current time. An extra charge was being made to cover the cost of heating which had risen significantly.</p>

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2. Any Other Business:

a) Any Socials planned for the next 3 months?

17/01/23 update:

The next social event would be an ecumenical Pancake Evening on Shrove Tuesday, 21st February. This would be held in the English Martyrs Hall starting at 6.00 pm.

George would speak to Anne Houlihan to see if a Quiz Night could be organised in March 2023, possibly on Friday 10th March.

b) Garden Gate Frame.

Martin said that the frame of the garden gate next to the end of the church needed to be repaired. He planned to do this when the weather was better.

c) Church fence painting.

Martin suggested that we organise a fence painting day (for the fence at the end of the church) with bacon butties for the participants, once the weather improved. This idea was agreed enthusiastically!

d) Displaying the Minutes of this meeting.

George suggested that we should display the Minutes of this meeting in the Narthex (we used to do this in the past) and also put them on the website. This was agreed.

George would email the Minutes to Dariusz for placing on the website.

Marisa would put a note in the Newsletter telling people that the Minutes would be displayed in the Narthex and also be available the website.

3. Date of Next Meetings:

The next meeting would be held on Tues 18th April 2023 at 7.30 pm in the English Martyrs Hall.

Provisional dates for the following 2 meetings were 18th July and 24th October.

Flit Rogers
Chair

George O'Neill
Secretary

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Attendance Record

	12/11/19	21/01/20	05/10/21	18/01/22	15/03/22	10/05/22	14/06/22	13/09/22	17/01/23	18/04/23		
George O'Neill												
Martin Barnard												
Rosanna Barnard												
Anne Houlihan												
Cecilia Hutcheson												
Ana-Maria Paulet	N/A	N/A										
Kevin Rebello												
Flit Rogers												
Father Gerry Walsh												
Nora Watson												
Marisa Wood												